



Folkestone & Hythe



## SOUTH KENT COAST HEALTH AND WELLBEING BOARD

White Cliffs Business Park Dover Kent CT16 3PJ  
Telephone: (01304) 821199 Facsimile: (01304) 872300

27 August 2018

Dear Member of the Health and Wellbeing Board

NOTICE IS HEREBY GIVEN THAT a meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** will be held in the HMS Brave Room at these Offices on Tuesday 4 September 2018 at 3.00 pm

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

Chief Executive

South Kent Coast Health and Wellbeing Board Membership:

Dr J Chaudhuri	South Kent Coast Clinical Commissioning Group
Ms K Benbow	South Kent Coast Clinical Commissioning Group
Councillor P M Beresford	Dover District Council
Councillor S S Chandler	Dover LCPG
Ms C Fox	Community and Voluntary Sector Representative
Councillor J Hollingsbee	Folkestone and Hythe District Council
Mr S Inett	Healthwatch Kent
Councillor N S Kenton	Dover District Council
Councillor M Lyons	Folkestone and Hythe District Council
Councillor G Lymer	Kent County Council
Ms J Mookherjee	Kent Public Health, Kent County Council
Vacancy	Kent County Council

AGENDA

1        **ELECTION OF A CHAIRMAN**

The South Kent Coast Health and Wellbeing Board is required to elect a Chairman at the first meeting of the Board held on or after 1 April each year.

The term of office for the Chairman will be 4 September 2018 to 31 March 2019.

2        **APPOINTMENT OF A VICE-CHAIRMAN**

The South Kent Coast Health and Wellbeing Board is required to appoint a Vice-Chairman at the first meeting of the Board held on or after 1 April each year.

The term of office for the Vice-Chairman will be 4 September 2018 to 31 March 2019.

3        **APOLOGIES**

To receive any apologies for absence.

4        **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

5        **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

6        **MINUTES** (Pages 6 - 8)

To confirm the attached Minutes of the meeting of the Board held on 9 January 2018.

7        **MATTERS RAISED ON NOTICE BY MEMBERS OF THE BOARD**

Any member of the Health and Wellbeing Board may request that an item be included on the agenda subject to it being relevant to the Terms of Reference of the Board and notice being provided to Democratic Services at Dover District Council ([democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk)) at least 9 working days prior to the meeting.

8        **DEVELOPING A HEALTHY COMMUNITIES STRATEGY**

To receive a presentation.

*Presenter: Dr Steve Mann, Head of Communities (Places Leisure).*

9        **PUBLIC HEALTH UPDATE - RESTRUCTURE AND FUTURE WORKING RELATIONSHIP** (Pages 9 - 13)

To receive a presentation.

*Presenter: Jess Mookherjee, Consultant in Public Health (Kent County Council).*

10 **LOCAL CARE UPDATE** (Pages 14 - 18)

To receive a presentation.

*Presenter: Karen Benbow, Chief Operating Officer (NHS South Kent Coast CCG)*

11 **EAST KENT CLINICAL COMMISSIONING GROUPS IN SPECIAL MEASURES**  
(Page 19)

To consider the attached report.

*Presenter: Karen Benbow, Chief Operating Officer (NHS South Kent Coast CCG)*

12 **OTTERPOOL PARK UPDATE**

To receive an update.

*Presenter: Jyotsna Leney, Community Services Manager (Folkestone and Hythe District Council)*

13 **FUTURE OF THE SOUTH KENT COAST HEALTH AND WELLBEING BOARD / ESTABLISHING AN EAST KENT BOARD PROPOSALS** (Pages 20 - 21)

To consider the attached report.

*Presenter: Michelle Farrow, Head of Leadership Support (Dover District Council)*

14 **URGENT BUSINESS ITEMS**

To consider any other items deemed by the Chairman to be urgent in accordance with the Local Government Act 1972 and the Terms of Reference. In such special cases the Chairman will state the reason for urgency and these will be recorded in the Minutes.

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic Services Manager, telephone: (01304) 872304 or email: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk) for details.

Large print copies of this agenda can be supplied on request.